COLORADO HEALTH NETWORK

Colorado Health Network Inc. (CHN)

Privacy Policy – updated August 31, 2020

We believe in protecting your privacy.

The policy below explains how Colorado Health Network (CHN) collects and uses the personal information you provide when you donate or register online. We may need to change this Privacy Policy from time to time in order to address new issues and reflect changes on the Site. We will post changes here so that you know what information we gather, how we might use that information, and whether we will disclose that information to anyone. Changes and modifications to this Privacy Policy will be effective immediately upon our posting of the changes and modification on the Site, except where prohibited by law. You agree to review this Privacy Policy each time you use the Site. By submitting your personal data to us, you consent to the collection and use of your personal data in accordance with this Privacy Policy.

Get in Touch

If you have questions about this policy, please email development@coloradohealthnetwork.org

A. The Information We Collect and How We Use It

CHN uses website traffic analysis Google Analytics software to review trends and track visitor movement, but the information we gather is not personally identifiable. This information helps us to improve your website experience.

We gather personally identifiable information when you contribute to Colorado Health Network online, or register for an event; when you complete a form or when you register to receive CHN communications. Colorado Health Network does not collect personally identifiable information about you without your permission.

We use your personally identifiable information to send you organizational updates and alerts, information about our services, events, and activities, and information about volunteer opportunities.

B. Donations

In order to make a donation on this website, by phone, through the mail, or at events, you must first provide contact information (such as name and address) and billing information (such as credit card number and expiration date). This information is used for billing purposes, to fill orders, and to provide receipts for your donations. If we have trouble processing an order or donation, this contact information can be used to get in touch with you. This information will be used to send you a tax receipt (if a donation is made) and/or purchased items.

C. Mailing List / List Sharing

We will occasionally send letters or emails to people who have made donations, registered for an event or requested additional information. CHN does not share information about our clients with any outside party/parties. However, from time to time we may send email on behalf of other organizations, but we do not provide them with access to any personal information. For information about our HIPAA Privacy Policy, please click here.

D. Links

This website contains links to other sites. Please be aware that CHN is not responsible for the privacy practices of such other sites. We encourage you to read the privacy statements of each and every website that collects personally identifiable information. This privacy statement applies solely to information collected by this website.

E. Credit Card Donations

Website donations are processed exclusively through HTTPS secured network.

When you make a donation to us through the Donate button on our website, we receive your donation amount along with a copy of your contact information so we may acknowledge receipt of your donation for tax purposes, but we do not have access to your credit card number or other payment information.

When you make a donation in honor or in memory of someone and request that an acknowledgement be sent to another individual/family, we will use the name and address of that individual/family for acknowledgement purposes only.

F. How to Contact Us for Personal Information Updates/Corrections

If your contact information changes, or if you would like to be removed from our mailing list please send an email to <u>development@coloradohealthnetwork.org</u> or call 303.837.0166 and ask to speak with a member of the Development Department.

G. Security Measures to Protect Your Personal Information

We do everything in our power to protect your information off-line. All of our supporters' information, in addition to the sensitive information mentioned above, is restricted in our offices. CHN's data servers are kept in a secure environment. If you have any questions about the security at our website, please send an email to development@coloradohealthnetwork.org.

Colorado Health Network is committed to maintaining and protecting the confidentiality and privacy of our clients, patients, volunteers and donors. We want you to know that all CHN employees undergo training so that they understand and comply with government rules and regulations regarding the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

We welcome your input regarding any service problem so that we may rectify the situation promptly. You may send an email to <u>development@coloradohealthnetwork.org</u> or by calling 303.837.0166 and asking to speak with a member of the development team.

H. Forms

Users of this website may be asked to complete forms for participation in activities, programs and donations. Information requested may include name, email, phone number and personal information. Information collected in these forms is securely stored in CHN's third-party CRM database.

I. Notification of Changes

If we decide to change our privacy policy, we will post those changes on our website so our users are always aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it. If we decide to change our privacy policy in a material way (for example, use personally identifiable information in a manner different from that stated at the time it was collected), we will post those changes prominently on our website for 30 days prior to taking effect. Users will always have a choice as to whether or not we use their information in this different manner.