

Job Description

Position:	Bilingual Behavioral Health Clinician
Classification:	Non-Exempt
Reports to:	Clinical Services Officer
Location:	Denver
Starting Salary:	\$49,376 (<i>non-licensed & bilingual</i>) \$53,221 (<i>licensed & bilingual</i>)

Position Summary: The Bilingual Behavioral Health Clinician is responsible for assessing and responding to requests for mental health or substance use/addictions counseling for people living with HIV/AIDS and as well as other underserved individuals. This position helps manage group counseling services including oversight of volunteer facilitators, scheduling, group admissions, advertising and evaluation.

Essential Job Functions:

- Facilitates group counseling services in-person and via tele-therapy
- Provides individual short-term mental health and substance use/addictions counseling or other appropriate interventions in-person and via tele-therapy
- Provides crisis coverage in conjunction with counseling team and other program staff by referral or direct intervention as appropriate
- Supports the upkeep, tracking and monitoring of client and patient activities
- Maintains appropriate documentation and submits reports in a timely manner
- In conjunction with other Behavioral Health staff, maintains network and referral system of prevention, mental health, and addiction treatment options available for clients
- In conjunction with other Behavioral Health clinicians, provides training to program staff and volunteers on psychosocial and/or substance use/addiction issues
- Demonstrates and abides by and helps enforce HIPAA regulations
- Acts as a liaison between clients, patients and all relevant professionals, programs and resources
- Participates and attends staff, department, team and community meetings upon request
- Performs effectively within organization and interpersonally with co-workers
- Participates in fund-raising and advocacy events
- Other duties may be assigned

Qualifications:

Experience working with individuals, couples, families, and other groups. Must have experience or knowledge regarding HIV and other chronic health conditions. Experience working with diverse populations including LGBTQIA populations. Experience providing substance abuse/dependency counseling.

Ability to speak, read, and write in both English and Spanish required.

Education:

Master's Degree in Counseling or Social work required. Active Colorado LPC or LCSW license strongly preferred, but candidates working towards licensure as LPC or LCSW with a registration or certification with the Mental Health Section of the Department of Regulatory Agencies and relevant experience may be considered. Must have or be working towards a Certification or Licensure in Addictions Counseling (CAC or LAC).

Software Utilized:

Experience working with basic office and database computer programs, including familiarity with Microsoft Outlook, Word, Excel, Access, SharePoint and the internet.

Knowledge, Skill and Ability:

Must have an applicable understanding and experience with the harm reduction model, stages of change model, and motivational interviewing. Excellent communication, client relations and management skills. Strong verbal and written communication skills. Proven organizational skills with high attention to detail. Ability to work well within the organizational structure.

Material and Equipment Directly Used:

Works with standard office equipment including computer work station, printers, copiers, scanners and fax machine. Works with word processing software, spreadsheet applications, and presentation software. Communicates with clients and vendors using the telephone, e-mail, the Internet, and fax.

Physical Demands and Work Conditions:

Works in an office environment. Requires ability to lift up to 45 pounds of materials. Requires clear speaking ability and the ability to use a telephone for extended periods. Requires ability to view a computer screen (near acuity). Requires fingering agility for keyboarding and using a telephone and other office equipment.

As employees of a charitable organization, CHN staff share the responsibility of serving as ambassadors for the organization in the community. This can be achieved by fostering the development of relationships with potential constituents & donors and by participating in CHN events/activities in a way that is meaningful to each employee.

General Benefits Description:

We offer full-time employees a comprehensive benefits plan that includes: Health Insurance, Dental Insurance, Vision Insurance, 403(b), Legal Shield, FSA, Life Insurance, EAP, Long-Term and Short-Term Disability.

How to Apply

Please email a cover letter and resume (subject line must be "Behavioral Health Clinician") to the Human Resources department at HR@coloradohealthnetwork.org.

All offers of employment are subject to the completion of a criminal background check.

Colorado Health Network is an Equal Opportunity Employer (EOE).

Application deadline: 9/7/2021